JEFFERSON SCHOOL DISTRICT
MEASURE J CITIZENS' OVERSIGHT COMMITTEE
Meeting Minutes
August 24, 2015

In Attendance: Kelly DeLong, Peggi Johnson, Raul Salazar, Angelique Payne, Terry Thomas, Jim Bridges, Mindy Maxedon, Grace Merritt

1. OPEN SESSION

a. Call to order – Peggi Johnson called the meeting to order at 9:07 AM.
b. Roll Call – Chris Potts and Craig Saalwaechter were absent. Terry Thomas excused himself at 9:30 AM.
c. Pledge of Allegiance was recited
d. Approval of Agenda
MSA (Thomas/DeLong) approve the agenda

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
DeLong, Johnson		Potts, Saalwaechter	
Salazar, Payne, Thomas			

2. PUBLIC HEARING – No comments from the public.

3. COMMITTEE UPDATE – The committee has filled all seven seats; however, Peggi Johnson will be working for the district as a classified substitute. The bylaws were reviewed and it was determined that she will not be able to continue as a member of the committee.

MSA (DeLong/Johnson) nominate Chis Potts as committee chairperson

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
DeLong, Johnson		Potts, Saalwaechter	
Salazar, Payne, Thomas			

MSA (DeLong/Salazar) nominate Terry Thomas as committee secretary

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
DeLong, Johnson		Potts, Saalwaechter	
Salazar, Payne, Thomas			

MSA (Salazar/Thomas) nominate Kelly DeLong as committee vice-chair

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
DeLong, Johnson		Potts, Saalwaechter	
Salazar, Payne, Thomas			

4. APPROVAL OF MAY 6, 2015 MINUTES

MSA (DeLong/Salazar) approve the May 6, 2015 meeting minutes

Ayes – 5	Noes – 0	Absent – 2	Abstain – 0
DeLong, Johnson		Potts, Saalwaechter	
Salazar, Payne, Thomas			

5. UPDATE ON MEASURE J PROJECTS AND TIMELINE – Construction on the Traina School gymnasium is on schedule. This week the building will reach the top of the walls. To commemorate this, there will be a "top-out" party; site administrators will use a lift to embellish a ceiling beam to commemorate the milestone.

The new well for Jefferson School has been drilled. Output volume will be tested. If necessary, wells number two and three will be able to meet the necessary capacity for fire protection. The water storage tank is in place and will soon be painted in the same color scheme as the school. The committee discussed touring the site in early December and also discussed the open house/rededication of Jefferson School which is planned for January.

6. INPUT FOR SEPTEMBER NEWSLETTER – Items included in the May 2015 newsletter can be updated for the next newsletter. Raul Salazar suggested distributing the newsletter

annually to the community at large. Tracy Unified School District periodically includes a report of their bond projects in the City of Tracy utility bill. Staff will look into the details of this.

7. **REVIEW NEW CONTRACTS OBLIGATING BOND FUNDS** – There was one new contract for committee review. Wallace Kuhl, the firm that tests masonry and steel work/materials, will be testing above their original contract amount due to the length of construction time on buildings B and C and an increase in the number of trips to CMG to tag and inspect steel.

8. **APPROVAL OF EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAMS** – Mindy Maxedon provided a brief explanation of the expenditure report format to the new and returning committee members.
MSA (Salazar/DeLong) approve the expenditure reports

Ayes – 4	Noes – 0	Absent – 3	Abstain – 0
DeLong, Johnson		Potts, Saalwaechter,	
Salazar, Payne		Thomas	

9. **SERIES A, B & C FUND BALANCES –** Mindy Maxedon reviewed fund balance reports.

10. **REVIEW COMMITTEE BYLAWS –** Bylaws were provided for the benefit of new members.

11. **FUTURE BUSINESS –**Discussion focused on the opening of the new buildings.

11. **UPCOMING EVENTS –** The next meeting will be scheduled for early to mid-November. The committee would like a Monday meeting.

12. **ADJOURNMENT –** 9:50 AM
MSA (Salazar/DeLong)

Respectfully submitted,

Jim Bridges
Superintendent
Jefferson School District

DRAFT